

Crossroads Fellowship City-Reaching Foundation

Request for Funding Proposal Packet

Please complete ALL parts of this application before forwarding it to Mark Dalton, Missions Manager, Crossroads Fellowship. Save this file on your computer, complete the form and email it to mdalton@crossroads.org (preferred) or you may mail it to 2721 E. Millbrook Road, Raleigh, NC 27604.

Deadline for Submission is Tuesday, December 5, 2017

Grants are awarded on an annual basis only. Maximum grant amount awarded is 15% of requestor's previous year's income/expenses.

NOTE: The completed Proposal must be limited to the equivalent of 1 page front and back.

Ministry / Agency Name:

Address:

Phone:

Contact:

Email:

General Questions: Circle or highlight the appropriate answer for each.

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| A. Is the agency/ministry tax-exempt?
If yes, provide a copy of your 501(c) 3 determination letter | Yes | No |
| B. Is the agency/ministry a member of the ECFA? | Yes | No |
| C. Do you have a Board of Directors? (If yes, please provide a list of names) | Yes | No |
| D. Does the agency/ministry do an annual audit? | Yes | No |
| E. Would the agency/ministry welcome volunteers from CRF? | Yes | No |

1. Introduction:

Briefly indicate your desire to enter a joint ministry venture with Crossroads Fellowship, the major purpose for the program, and the amount of funds you are seeking.

2. Proposal:

- A. Executive Summary:** A brief paragraph summarizing the essential goals and activities of the agency/ministry?
- B. Introduction:** A brief history and description of the ministry and it's activities
- C. Problem to be solved or Need to be met:** Why is this agency/ministry needed in the Triangle?
- D. Solutions or Objectives:** What is your plan for solving the problem or meeting the needs?
- E. Methodology:** How will you accomplish the objectives?
- F. Impact:** Who or what will change for the better if you succeed?
- G. Evaluation:** How will you define & measure success?
- H. Faith Component:** What is the faith component/impact of your ministry or agency/staff/?
- I. Current Involvement With CRF:** To what extent is Crossroads already connected to the agency/ministry; and are you personally involved at Crossroads?

3. Budget & Funding Request:

- A.** What is the total agency/ministry annual budget? (Overview not details)
- B.** What is the budget for this specific project or on-going ministry expenses? (Overview)
- C.** What is the amount you are requesting from this City-Reaching Request? (Overview not details)
- D.** Please provide: 1) Most recent 990 tax return form 2) Current annual budget for the ministry/agency, 3) Current balance sheet, 4) Prior year financial statements, 4) Most recent Profit and Loss statement, and 5) Number of full and part-time staff currently employed.
- E.** Has your ministry received any training from the Mission Increase Foundation?

4. Attachments: If needed or desired, provide any supporting documents that may help us understand this request.